



THE  
LUTHERAN  
WORLD  
FEDERATION  
Department  
for World Service  
member of **actalliance**

<https://kenyadjibouti.lutheranworld.org>

## **TENDER NOTICE**

The Lutheran World Federation World Service Kenya Programme Djibouti Somalia Program hereby invites companies who are duly registered to submit bids for the below tender in accordance to design specifications and sample materials to be provided in the following category :-

<b>Tender Notice No.</b>	<b>Supplies Description</b>
LWF/SCHOOLUNIFORMS/DF26104/2021	Provision of School Uniforms for Learners in Schools in Dadaab Refugee Camp.

Interested Companies who meet the under listed requirements may submit their bids latest before **4:00 pm on July 12<sup>th</sup>, 2021.**

Bid documents in sealed envelopes marked “**DF 26104 PROCUREMENT OF SCHOOL UNIFORMS FOR LEARNERS**” to be addressed to **THE PROCUREMENT COMMITTEE, be registered at LWF reception office on Gitanga Road Opposite Braeburn School Nairobi and LWF Dadaab main office** and dropped in LWF tender box.

Bids will be evaluated and should be accompanied by the following requirements:

1. Fully completed business questionnaire (Attached)
2. Supplier’s Code of Conduct (Attached to be signed and stamped by the bidder)
3. Company registration certificates {Include copies of **CR12**}
4. Valid Tax Compliance Certificate {Attach valid copies}
5. Copies of relevant documents indicating proof of any 5 similar orders undertaken in the past. {Attach reference letters}
6. Fully completed supplier’s bank details form (Attached)
7. Copy of the latest bank statement in the name of the bidding company. {Last 4 months, **starting from the date of advert to 4 months backwards**}

*Sample materials to be collected from Agnes (Nairobi office) and Mohamud Khalif (Dadaab) logistics offices.*

Tender boxes will be opened on **13<sup>th</sup> July, 2021** at both the Dadaab and Nairobi offices

**Any form of canvassing shall lead to automatic disqualification of the tender.**

**Prepared by: Agnes Kidamba  
Snr. Procurement & Logistics Officer**