VACANCY ANNOUNCEMENT

Position: Social Worker

Duty Station: Dadaab

Lutheran World Federation World Service Kenya-Djibouti Program is seeking to recruit a Kenyan national for the above position, to be based in Dadaab Refugee Camp. The Social Work will provide comprehensive implementation of activities targeting Persons with specific needs (Specifically LGBTI) in a refugee setting as per planned activities in the annual work plan, additionally carry out Mapping, assessment and profiling of LGBTI persons of concern to the program. He/ She will work closely with a large team of National and refugee staff to Coordinate Community Based Rehabilitation (CBR) program in Dadaab Refugee camp.

The incumbent will report directly to the Community Service Officer while working closely on daily basis in collaboration with other sectors of LWF World Service.

Key Responsibilities

1. Supporting and supervising the Social Service Community staffs in all their duties at the field offices, including assessments, provision of information on camp services, following-up and referring of vulnerable persons.
2. Carrying out social assessment in the camp to establish individual needs and to form supporting activities like self-help groups and other relevant activities with a psychosocial approach.
3. Facilitating inter-agency referral process for refugees in need as well as carry out follow-ups and provide feedbacks on referred cases to responsible agency.
4. Working with refugee leaders, Host Community leaders and committees to ensure mechanisms established to address and uphold respect for the human rights of all individuals and promote gender equity and inclusion of minority and vulnerable persons.
5. Implement planned activities in accordance with approved work plans, budgets and regulations of LWF and her partners and donors.
6. Supervising and participating in issuing basic non food items to vulnerable new arrival and keeping records on all distributed NFI's and list of bon fide beneficiaries in hard and soft copies.
7. Conducting weekly meetings with social service staff to coordinate and clarify all information and points of interventions.
8. Responsible for ensuring all staff under your supervision observe the highest standards of Code of Conduct for humanitarian workers, refugee and Host Community members protection and prevention of sexual abuse and exploitation of beneficiaries.
9. Organizing and conducting monthly coordination meetings at their respective camps.
10. Work closely with LGBTI peer leaders in provision of services to the vulnerable Pocs
11. Participate in report writing, concept notes and proposal development.
12. Collaborate with other team members in implementation of project activities
13. Carry out any other tasks assigned that may deem fit to their nature of engagement with the organization
Working Conditions
The position is based in Dadaab. This is a non-family work station. Hot weather is prevalent throughout the year with limited basic amenities. Road movement between the work station and Garissa as well as inter-camp movement must be under police escort (scheduled convoys), with strict adherence to safety and security instructions all the time. Due to the nature of work, the incumbent is expected to be reachable on call 24 hours in the event of any emergency. The incumbent shall reside in LWF compound while executing official duties and shall obey and adhere to residential compound regulations.

Qualifications, Experience and Competencies
1. Diploma or University degree in Social work, Community development, Disaster Management or Sociology.
2. At least 2 years' experience working in Community Based Rehabilitation programs (CBR) which include LGBTI, will be an added advantage
3. Previous work experience in hardship areas or emergency setting.
4. Possession of Valid Certificate of Good Conduct

Skills and competencies:
1. Computer literacy a must: excellent working knowledge with MS Office
2. Good knowledge of human rights.
3. Strong interpersonal and communication skills.

Personal Attributes:
1. High level of motivation, integrity, commitment and professional responsibility.
2. Ability to tolerate cultural, educational and religious diversity in the work place
3. Excellent communication, time management, organization and presentation skills.
4. A good team player with high degree of initiative and flexibility

Applications should reach the undersigned by close of business on 21st May 2018, with reference Social Worker and must include full contact details of 3 referees.

The Human Resource Officer, Lutheran World Federation Kenya-Djibouti,
Email: lwf.dadaab@gmail.com

Only shortlisted candidates will be contacted.

“LWF World Service is an equal opportunity employer, irrespective of gender, race or religious affiliation. LWF World Service is a signatory to the Code of Conduct for humanitarian agencies. Our recruitment and selection procedures reflect the organization’s commitment to the prevention of abuse and exploitation of beneficiaries.”